



**COUNCIL OF  
THE EUROPEAN UNION**

**Brussels, 17 July 2008**

**11301/1/08  
REV 1**

**POLGEN 77**

**NOTE**

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From : General Secretariat  
To : Delegations  
Subject : List of Council preparatory bodies

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Delegations will find attached in:

- Annex I: The list of Council preparatory bodies, updated as foreseen in Article 19(3) of the Council's Rules of Procedure<sup>1</sup>;
- Annex II: The chairpersons of preparatory bodies with a fixed chair;
- Annex III: The rules governing the list of Council preparatory bodies;
- Annex IV: The rules on access to meetings, in particular where classified information is discussed.

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<sup>1</sup> See C15 (footnote), C32, C37, C38, D1, D3, E23 (footnote), F28, G4, G7 and H8.

**LIST OF COUNCIL PREPARATORY BODIES**

<b>A. Committees established by the Treaties, by intergovernmental decision, by Council act and groups closely associated with COREPER</b>	<b>3</b>
<b>B. General Affairs</b>	<b>5</b>
<b>C. External Relations/Security and Defence/Development</b>	<b>6</b>
<b>D. Economic and Financial Affairs</b>	<b>7</b>
<b>E. Justice and Home Affairs</b>	<b>8</b>
<b>F. Agriculture and Fisheries</b>	<b>9</b>
<b>G. Competitiveness (Internal Market, Industry, Research)</b>	<b>11</b>
<b>H. Transport/Telecommunications/Energy</b>	<b>12</b>
<b>I. Employment/Social Policy/Health and Consumer Affairs</b>	<b>12</b>
<b>J. Environment</b>	<b>12</b>
<b>K. Education/Youth/Culture</b>	<b>12</b>

<b>COMMITTEES ESTABLISHED BY THE TREATIES</b>	
A.1	Permanent Representatives Committee (COREPER) (a) Part II (b) Part I
A.2	Economic and Financial Committee <sup>1</sup>
A.3	Employment Committee <sup>2</sup>
A.4	Article 133 Committee <sup>3</sup> - Full Members - Deputies - Experts (Textiles, Services, Steel, Motor Vehicles, Mutual Recognition)
A.5	Political and Security Committee
A.6	Article 36 Committee
A.7	Social Protection Committee <sup>4</sup>
<b>COMMITTEE ESTABLISHED BY INTERGOVERNMENTAL DECISION</b>	
A.8	Special Committee on Agriculture (SCA) <sup>5</sup>

<sup>1</sup> This advisory body, established under Article 114 of the Treaty, formulates opinions at the request of either the Council or the Commission and contributes to the preparation of Council proceedings. It has an elected chair and its secretariat is provided by the Commission.

<sup>2</sup> This advisory body, established under Article 130 of the Treaty, formulates opinions at the request of either the Council or the Commission and contributes to the preparation of Council proceedings. It has an elected chair and its secretariat is provided by the Commission.

<sup>3</sup> The Article 133 Committee assists the Commission in the conduct of the negotiation of trade agreements and gives advice to the Commission on the Common Commercial Policy. Its consultative functions are without prejudice to the functions in particular of the relevant geographical working parties responsible for bilateral relations with third countries.

<sup>4</sup> This advisory body, established under article 144 of the Treaty, formulates opinions at the request of either the Council or the Commission. It has an elected chair and its secretariat is provided by the Commission.

<sup>5</sup> The Special Committee on Agriculture (SCA) was established by a decision of the Representatives of the Governments of the Member States on 12 May 1960 to prepare decisions of the Agriculture Council.

<b>COMMITTEES ESTABLISHED BY COUNCIL ACT</b>	
A.9	Military Committee (EUMC) <sup>1</sup>
A.10	Committee for Civilian Aspects of Crisis Management <sup>2</sup>
A.11	Economic Policy Committee <sup>3</sup>
A.12	Financial Services Committee <sup>4</sup>
A.13	Security Committee <sup>5</sup> - INFOSEC (AQUAs, experts) - GNSS experts <sup>6</sup> - Security Accreditation Panels (SAPs)
<b>GROUPS CLOSELY ASSOCIATED WITH COREPER</b>	
A.14	Antici Group
A.15	Mertens Group
A.16	Friends of the Presidency Group
<b>COUNSELLORS/ATTACHES</b>	
A.18	Counsellors/Attachés <sup>7</sup>

<sup>1</sup> See Council Decision 2001/79/CFSP of 22 January 2001, OJ L 27 of 30.1.2001, p. 4-6. This Committee has an elected chair.

<sup>2</sup> See Council Decision 2000/354/CFSP of 22 May 2000, OJ L 127, p.1.

<sup>3</sup> See Council Decision 2000/604/EC of 29 September 2000, OJ L 257 of 11.10.2000, p. 28. This Committee has an elected chair and its secretariat is provided by the Commission.

<sup>4</sup> See Council Decision of 18 February 2003, OJ L 67 of 12.03.2003, p. 17. This Committee has an elected chair.

<sup>5</sup> See Council Decision 2001/264/EC of 19 March 2001, OJ L 101 of 11.4.2001, p. 10. This Committee is chaired by a member of the General Secretariat of the Council.

<sup>6</sup> Cf. doc. 7559/1/06 REV 1.

<sup>7</sup> There is no change in the practices followed in different sectors for convening and organising formal Counsellor or Attaché meetings.

<b>GENERAL AFFAIRS</b>	
B.1	Working Party on General Affairs
B.2	<i>No longer exists</i>
B.3	High-Level Working Group on Asylum and Migration <sup>1</sup>
B.4	Horizontal Working Party on Drugs <sup>2</sup>
B.5	Working Party on Structural Measures
B.6	Working Party on Outermost Regions
B.7	Working Party on Atomic Questions
B.8	Working Party on Statistics <sup>3</sup>
B.9	Working Party on Information <sup>4</sup>
B.10	Working Party on Legal Data Processing <sup>45</sup>
B.11	Working Party on Electronic Communications <sup>4</sup> - SESAME High Level Coordinators Group
B.12	Working Party on Codification of Legislation <sup>4</sup>
B.13	Working Party of Legal/Linguistic Experts <sup>4</sup>
B.14	Working Party on the Court of Justice
B.15	Working Party on the Staff Regulations
B.16	Working Party on New Buildings <sup>4</sup>
B.17	Ad hoc Working Party on the follow-up to the Council conclusions on Cyprus of 26 April 2004 <sup>6</sup>
B.18	Ad hoc Working Party on the Cooperation and Verification Mechanism for Bulgaria and Romania <sup>7</sup>
B.19	Working Party on Enlargement and Countries Negotiating Accession to the EU <sup>8</sup>

<sup>1</sup> Approved by the Council on 25 January 1999 and Coreper on 4 June 2002.

<sup>2</sup> The Horizontal Working Party retains a general overview of all drug-related questions. The Presidency and the General Secretariat will accordingly ensure that it receives information on all drug-related issues being handled in other working parties.

<sup>3</sup> Deals in particular with ECOFIN, internal market, agricultural and fisheries, social policy and health/consumer protection statistics. This Working Party retains a general overview of all statistical questions. The Presidency and the General Secretariat accordingly ensure that it receives information on all statistics-related issues being dealt with in other Working Parties (cf. 7003/03, p. 2).

<sup>4</sup> Working Party chaired by a member of the General Secretariat of the Council.

<sup>5</sup> Includes debates on the integrated system for access to Community Law, which includes matters relating to CELEX.

<sup>6</sup> Cf. COREPER (Part 2) of 7 April 2004.

<sup>7</sup> Cf. doc. 5144/07.

<sup>8</sup> Cf. doc. 10249/06.

## EXTERNAL RELATIONS/SECURITY AND DEFENCE/DEVELOPMENT

C.1	Working Party of Foreign Relations Counsellors - Sanctions <sup>1</sup>
C.2	Working Party on Public International Law - International Criminal Court
C.3	Working Party on the Law of the Sea
C.4	United Nations Working Party
C.5	Working Party on OSCE and the Council of Europe
C.6	Working Party on Human Rights
C.7	Working Party on Transatlantic Relations
C.8	<i>No longer exists</i>
C.9	Working Party on Eastern Europe and Central Asia
C.10	Working Party on EFTA <sup>2</sup>
C.11	Working Party on the Western Balkans Region
C.12	Ad hoc Working Party on the Middle East Peace Process
C.13	Middle East/Gulf Working Party
C.14	Mashreq/Maghreb Working Party
C.15	Africa Working Party <sup>3</sup>
C.16	ACP Working Party <sup>4</sup>
C.17	Asia-Oceania Working Party
C.18	Working Party on Latin America
C.19	Working Party on Terrorism (International Aspects)
C.20	Working Party on Non-Proliferation
C.21	Working Party on Conventional Arms Exports
C.22	Working Party on Global Disarmament and Arms Control
C.23	Working Party on Dual-Use Goods
C.24	Working Party on European Arms Policy
C.25	Politico-Military Working Party
C.26	Military Committee Working Group (EUMCWG) <sup>5</sup>
C.27	Working Party on Trade Questions
C.28	Working Party on the Generalised System of Preferences
C.29	Export Credits Group
C.30	Working Party on Development Cooperation
C.31	Working Party on Preparation for International Development Conferences
C.32	Working Party on Humanitarian Aid <sup>6</sup>
C.33	Working Party on Commodities
C.34	Working Party on Consular Affairs
C.35	Working Party on CFSP Administrative Affairs and Protocol
C.36	Nicolaidis Group <sup>7</sup>
C.37	<i>no longer exists</i>
C.38	Working Party on the application of specific measures to combat terrorism <sup>8</sup>

<sup>1</sup> Cf. doc. 5603/04.

<sup>2</sup> In addition to the EFTA countries and the Faroe Islands, the Working Party on EFTA is responsible for matters relating to Monaco, Andorra, San Marino and the Holy See.

<sup>3</sup> Cf. doc. 8745/08

<sup>4</sup> Includes ACP/FIN.

<sup>5</sup> This Working Group has an elected chair. Experts may be convened to meet concurrently with the Working Group meeting (cf. doc 400/1/00 ADD 1 REV 2, pp. 37-95).

<sup>6</sup> This Working Party will be referred to as the "Working Party on Humanitarian Aid and Food Aid" as from 1 January 2009 (cf. doc 8367/08)

<sup>7</sup> Cf. doc. 8441/03.

<sup>8</sup> Cf. doc. 10826/1/07

<b>ECONOMIC AND FINANCIAL AFFAIRS</b>	
D.1	Working Party on Own Resources
D.2	Working Party of Financial Counsellors
D.3	Working Party on Financial Services - Settlement Finality/Financial collateral - Capital Requirements - Solvency II
D.4	Working Party on Tax Questions - Indirect Taxation (VAT, Excise duties, Energy taxation) - Direct Taxation (including Taxation of Savings, Interest and Royalties)
D.5	Code of Conduct Group (Business Taxation) <sup>1</sup> - Subgroup A - Subgroup B
D.6	High Level Working Party <sup>2</sup>
D.7	Budget Committee
D.8	Working Party on Combating Fraud
D.9	Working Party on Insurance <sup>3</sup>

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<sup>1</sup> High-level representatives of the Finance Ministers. This Group has an elected chair.

<sup>2</sup> Established to ensure the coordination of work to achieve parallel progress on the tax package (cf doc. 9915/01).

<sup>3</sup> (Former G 5, cf. doc. 5441/07 - Listed here since "insurance" is now dealt with by Ecofin).

<b>JUSTICE AND HOME AFFAIRS</b>	
E.1	Strategic Committee on Immigration, Frontiers and Asylum (SCIFA) <sup>1</sup>
E.2	Working Party on Migration and Expulsion
E.3	Visa Working Party
E.4	Asylum Working Party
E.5	CIREFI <sup>2</sup>
E.6	Working Party on Frontiers <sup>3</sup>
E.7	Committee on Civil Law Matters
E.8	SIS/SIRENE Working Party
E.9	SIS-TECH Working Party
E.10	Police Cooperation Working Party
E.11	Europol Working Party
E.12	Working Party on Terrorism
E.13	Customs Cooperation Working Party
E.14	Working Party on Cooperation in Criminal Matters <sup>4</sup>
E.15	Working Party on Substantive Criminal Law
E.16	Working Party on Collective Evaluation
E.17	Working Party on Schengen Evaluation
E.18	Working Party on the Schengen Acquis
E.19	Multidisciplinary Group on Organised Crime <sup>5</sup>
E.20	Working Party on the European Judicial Network
E.21	Working Party on Civil Protection
E.22	Ad Hoc Working Party on Fundamental rights and citizenship <sup>6</sup>
E.23	Ad Hoc Group on Information Exchange <sup>7</sup>

<sup>1</sup> Cf. docs. 7440/04 and 7780/06.

<sup>2</sup> OJ C 274/50 of 19.9.1996.

<sup>3</sup> Including false documents.

<sup>4</sup> Cf. doc. 6166/2/99.

<sup>5</sup> Submitted to JHA Council on 28 April 1997 and approved by the European Council on 16-17 June 1997; adopted by Coreper on 10 July 97 - doc. 9239/2/97.

<sup>6</sup> Cf. COREPER (Part 2) of 27 April 2005 (8457/05 CRS CRP 20).

<sup>7</sup> Cf. docs 6259/5/06 REV 5 and 9208/1/08 REV 1



<b>AGRICULTURE/FISHERIES</b>	
F.1	High Level Group on Agriculture <sup>1</sup>
F.2	Working Party on Agricultural Structures and Rural Development <ul style="list-style-type: none"> <li>- Agriculture and Environment</li> <li>- Rural Development</li> <li>- Agricultural Structures</li> <li>- Aegean Islands</li> </ul>
F.3	Working Party on Horizontal Agricultural Questions <ul style="list-style-type: none"> <li>- Simplification of the CAP</li> <li>- Strengthening of Controls<sup>2</sup></li> </ul>
F.4	Working Party on the Promotion of Agricultural Products
F.5	Working Party on Genetic Resources in Agriculture
F.6	Working Party on Foodstuff Quality <ul style="list-style-type: none"> <li>- Organic Farming</li> <li>- Geographical Indications and Designations of Origin</li> <li>- Certificates of Specific Character</li> </ul>
F.7	Working Party on Animal Products <ul style="list-style-type: none"> <li>- Beef and Veal</li> <li>- Sheepmeat and Goatmeat</li> <li>- Piguement</li> <li>- Eggs and Poultry</li> <li>- Milk and Milk Products</li> <li>- Beekeeping and Honey</li> </ul>
F.8	Working Party on Arable Crops <ul style="list-style-type: none"> <li>- Cereals</li> <li>- Oilseeds</li> <li>- Rice</li> <li>- Protein Crops</li> <li>- Dried Fodder</li> <li>- Seeds</li> </ul>
F.9	Working Party on Sugar and Isoglucose
F.10	Working Party on Fruit and Vegetables <ul style="list-style-type: none"> <li>- Bananas</li> <li>- Fresh Fruit and Vegetables</li> <li>- Processed Fruit and Vegetables</li> <li>- Potatoes</li> </ul>
F.11	Working Party on Olive Oil <sup>3</sup>
F.12	Working Party on Wines and Alcohol <sup>4</sup> <ul style="list-style-type: none"> <li>- Wines</li> <li>- Aromatised Wines</li> <li>- Spirit drinks</li> <li>- Alcohol</li> <li>- OIV</li> </ul>

<sup>1</sup> Cf. doc.13642/05. This Group meets at the level of Deputies of Ministers.

<sup>2</sup> Including the integrated system.

<sup>3</sup> Including table olives.

<sup>4</sup> Including vinegar.

F.13	Working Party on Special Plant Products - Floriculture - Hops - Tobacco - Textile Fibres
F.14	Working Party on Products not listed in Annex I
F.15	Working Party on Financial Agricultural Questions - Agri-monetary questions - AGRIFIN
F.16	Working Party on Forestry
F.17	Working Party on Agricultural Questions - Labelling of Processed Agricultural Products - Feedingstuffs - Seeds and Propagating Material - Harmful Organisms - Pesticide Residues - Pesticides/Plant Protection Products - Plant Breeder Rights - GMO
F.18	Working Party of Chief Plant Health Officers
F.19	Working Party on Plant Health - Protection and Inspection - Propagating and Planting Materials - Roosendaal Group
F.20	Working Party of Chief Veterinary Officers
F.21	Working Party of Veterinary Experts - Public Health - Animal Health - Animal Welfare - Animal Husbandry - Fishery Products - Potsdam Group
F.22	Coordination Working Party - FAO - OECD
F.23	Codex Alimentarius Working Party <sup>1</sup>
F.24	Working Party on External Fisheries Policy
F.25	Working Party on Internal Fisheries Policy
F.26	Working Party of Directors-General of Fisheries Departments
F.27	No longer exists <sup>2</sup>
F.28	Ad hoc Working Party on Genetically Modified Organisms (GMO) <sup>3</sup>

<sup>1</sup> This Working Party meets in different configurations depending on the item under consideration.

<sup>2</sup> Ad hoc Working Party on Procedural Principles for Arrangements with third countries in the Veterinary and Plant Health fields. Cf. doc. 5979/07.

<sup>3</sup> cf. doc. 11339/08 - Coreper 1 on 2 July 2008

<b>COMPETITIVENESS (Internal Market, Industry, Research)</b>	
G.1	Working Party on Competitiveness and Growth <sup>1</sup>
G.2	Working Party on Public Procurement
G.3	Working Party on Intellectual Property - Patents - Copyright - Design
G.4	Working Party on Company Law - <i>No longer exists</i> - <i>No longer exists</i>
G.5	<i>No longer exists (cf. D9)</i>
G.6	Working Party on Establishment and Services
G.7	Working Party on Technical Harmonisation - Standardisation - Motor Vehicles - Dangerous Substances and Preparations - Machinery - construction products - cosmetics - toys
G.8	Working Party on Customs Union - Customs Legislation and Policy - Common Customs Tariff
G.9	Working Party on Data Protection
G.10	Working Party on Foodstuffs
G.11	Working Party on Free Movement of Persons
G.12	Working Party on Competition
G.13	Working Party on Research
G.14	Joint Working Party on Research/Atomic Questions
G.15	CREST <sup>2</sup>
G.16	<i>No longer exists</i>
G.20	<i>No longer exists</i>

<sup>1</sup> Including internal market, industry, shipbuilding and tourism. In line with the COREPER decision (doc. 14818/02), this Working Party meets in different configurations depending on the agenda. When necessary and at the Presidency's initiative it meets at senior official level, with representatives designated by the Member States to deal, inter alia, with horizontal issues.

<sup>2</sup> This committee is chaired by the Commission. Its secretariat is provided by the Council Secretariat. The rules of procedure of CREST allow for the establishment of ad hoc Working Parties, of which there are several.

## **TRANSPORT/TELECOMMUNICATIONS/ENERGY**

H.1	Working Party on Land Transport <sup>1</sup>
H.2	Working Party on Shipping <sup>1</sup>
H.3	Working Party on Aviation <sup>1</sup>
H.4	Working Party on Transport - Intermodal Questions and Networks <sup>1</sup>
H.5	Working Party on Telecommunications and Information Society
H.6	Working Party on Postal Services
H.7	Working Party on Energy <sup>2</sup>
H.8	Ad hoc Working Group on sustainability criteria for biofuels <sup>3</sup>

## **EMPLOYMENT/SOCIAL POLICY HEALTH AND CONSUMER AFFAIRS**

I.1	Working Party on Social Questions
I.2	Working Party on Public Health
I.3	Working Party on Consumer Protection and Information
I.4	Working Party on Pharmaceuticals and Medical Devices

## **ENVIRONMENT <sup>4</sup>**

J.1	Working Party on the Environment
J.2	Working Party on International Environment Issues

## **EDUCATION, YOUTH AND CULTURE**

K.1	Education Committee
K.2	Working Party on Youth
K.3	Committee on Cultural Affairs
K.4	Audio-visual Working Party

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<sup>1</sup> These working parties also meet in special configurations according to operational needs, including as special committees provided for in Council negotiating directives.

<sup>2</sup> Includes the High-level Working Party on Energy.

<sup>3</sup> Cf. doc 6208/08

<sup>4</sup> Experts may be convened to meet concurrently with the working party meeting.

**CHAIRPERSONS OF PREPARATORY BODIES WITH A FIXED CHAIR**

**Elected chairs**

A.2 Economic and Financial Committee	Mr Xavier Musca
A.3 Employment Committee	Mr Emilio Gabaglio
A.7 Social Protection Committee	Ms Elise Willame
A.9 Military Committee	General Henri Bentégeat
A.11 Economic Policy Committee	Mr Christian Kastrop
A.12 Financial Services Committee	Mr David Vegara Figueras
C.26 Military Committee Working Group	RAdm. (N) Bengt Johansson
D.5 Code of Conduct Group (Business Taxation)	Mrs Jane Kennedy

**Chaired by the General Secretariat of the Council**

A.13 Security Committee	Mr David Galloway
B. 9 Working Party on Information	Mr Marc Lepoivre
B.10 Working Party on Legal Data Processing	Mr Fernando Paulino Pereira
B.11 Working Party on Electronic Communications	Mr Hans-Werner Grenzhäuser
B.12 Working Party on Codification of Legislation	Mr Martin Bauer
B.13 Working Party of Legal/Linguistic Experts	<i>A member of the "Directorate Quality of Legislation"</i>
B.16 Working Party on New Buildings	Mr Stephen Ellis

**RULES GOVERNING THE LIST OF COUNCIL PREPARATORY BODIES**

The list of Council preparatory bodies contains only Committees and Working Parties which prepare work for Council meetings. It does not cover Joint Committees and other bodies with third countries or comitology Committees within the Commission, which may, in certain circumstances, result in matters coming before the Council. Nor does it include certain bodies (e.g. the Schengen Joint Supervisory Authority, COST and the Standing Committee on Employment) which, although they meet in the Council building, are not strictly speaking Council preparatory bodies. Delegations and officials are reminded that:

- (i) Committees or Working Parties may only be set up by, or with the approval of, the Council or COREPER. Only the committees and Working Parties on this list may meet as Council preparatory bodies (Article 19(3) of the rules of procedure).
- (ii) Different, but closely-linked, expert sectors are presented as sub-areas of a single Working Party. Substantial important new technical proposals requiring specific expertise should, as a rule, be included within the remit of the competent existing Working Party. If necessary for practical reasons, however, it may be listed as a sub-area, rather than lead to the creation of new permanent or *ad hoc* Working Parties. It is important to note that the listing of sub-areas does *not* imply that Working Party remits are confined to the sub-areas in question; they include any other matters falling within the Working Party's general scope. The decision to list such sub-areas may be made by the Presidency on the basis of practical need.
- (iii) *Ad hoc* Working Parties should cease to exist once their specific mandate has been fulfilled. Their mandate should expressly state this rule.
- (iv) The existence of the list does not imply that every Working Party has to be convened during each Presidency. Working Parties should only be convened when a sufficiently substantive agenda exists or objective deadlines require. The Presidency and the General Secretariat should ensure that a sufficiently substantial agenda exists for full day meetings and refrain from convening half-day meetings unless warranted for reasons of urgency.
- (v) Preparatory bodies must be referred to in all official documents by the denomination used in this list.

**ACCESS TO MEETINGS OF COUNCIL PREPARATORY BODIES**

1. In order to protect access to meetings of COREPER II, COREPER I, the PSC, the Military Committee and the Article 36 Committee, the access badges of all delegates to these meetings (which must be displayed visibly) are checked at the entrance to the meeting room by the Council Security Office. The Security Office will be instructed to deny access to any delegate unable to produce their badge. Holders of day badges will only be admitted if their badges specifically authorise attendance at these meetings
2. Discussion of items involving information classified SECRET UE must always take place in the room designated for this purpose. No electronic devices (including mobile phones) may be taken into the room. For delegates a personal security clearance (PSC) certificate<sup>1</sup> shall be forwarded by the appropriate national authorities or the Commission Security Directorate to the Council Security Office (e-mail: *securite.habilitations@consilium.europa.eu*), or exceptionally be hand carried by the delegate concerned (see. doc. 16012/1/04 REV. 1, point 20). The Council Security Office will control access for attendance for that item with the assistance of the Secretariat official responsible for servicing the meeting. Delegations will be reminded of the security clearance requirement for the item in question in advance in the notice convening the meeting. No exceptions are permitted.
3. Discussion of items involving information classified CONFIDENTIEL UE may take place in any meeting room. Delegations and interpreters will be instructed to switch off all electronic devices (portable computers, mobile phones, PDAs, etc.) for the duration of this item. For delegates and interpreters a personal security clearance (PSC) certificate shall be forwarded by the appropriate national authorities or the Commission Security Directorate to the Council Security Office (e-mail: *securite.habilitations@consilium.europa.eu*), or exceptionally be hand carried by the delegate concerned (see. doc. 16012/1/04 REV. 1, point 20). The Council Security Office will conduct regular random controls of access for that item with the assistance of the Secretariat official responsible for servicing the meeting. Delegations will be reminded of the security clearance requirement for the item in question in advance in the notice convening the meeting. No exceptions are permitted.
4. The Council has agreed (doc. 8683/05 + COR 1) that delegates in certain preparatory bodies (list available from the Secretariat) where classified items are regularly discussed must be security cleared at least to the specified minimum level as a matter of course. Any new delegates attending these meetings must therefore be cleared to the appropriate level as soon as possible. Note that the requirements under paragraphs 2 and 3 hereabove continue to apply in all cases.
5. For meetings at the Council offices in New York and Geneva, all delegates attending discussions of items where EU information classified CONFIDENTIEL UE or above are handled must have the appropriate security clearance.

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<sup>1</sup> Paragraph 36 of the Council guidelines on the security clearance of personnel (doc. 16012/1/04 REV 1) allows one-time access to EUCI classified one level higher than that to which individuals are cleared, subject to certain specific criteria being fulfilled (listed in the guidelines). The Security Office will monitor recourse to such exceptional procedures.